

# Integrated Multi Agency Partnership Memorandum of Understanding



## 1. Purpose

The purpose of the Integrated Multi Agency Partnership (IMAP) is to provide multi-agency information sharing and decision making on cases referred for specialist services in line with the Helping Children & Families (threshold document).

There are three specific functions to IMAP (see flow diagram):

- Within the targeted Early Help arena, the Early Help IMAP triage information from the police with partner agencies specifically in relation to domestic abuse.
- Within Specialist Services, IMAP will triage information where required within contact/referrals where there is further information required to determine whether the most appropriate action would be Early Help, No further action, s17 Children's service assessment or where a strategy discussion is required will be triaged by partners within IMAP
- Within Specialist Services, IMAP will, where appropriate, contribute to strategy meetings.

## 2. Objectives

The Primary objectives of EIMAP (Early help Integrated Partnership) are to:

- Triage information from the police which have been assessed as low or medium and not requiring the threshold for Specialist services specifically in relation to domestic abuse.
- The Duty Decision Maker (DDM) will need to ensure there is consent from parents to share the information in order to ascertain whether these children have other factors that would raise concern or explore appropriate next steps (Early Help – Safeguarding Hub for Children who live in Households where there is Domestic Abuse).
- Where there is no consent obtained, DDM will need to make a decision whether the information is of such concern that consent to share is overridden and a strategy meeting needs to be convened.

The Primary objectives of the IMAP are to:

- Share information on children where required within contact / referral has been made due to concerns about them and to clarify safeguarding concerns within parameters of own agency information sharing via co-located team.
- Signpost to early help and assist agencies to seek a solution for children and families that don't meet the threshold for specialist services.
- Contribute toward the contact / referral to share information to assist with the initial decision
- Review performance of IMAP

## 3 Outcome of triage discussions within EIMAP or IMAP

Universal – Targeted Informal

- Share Information with a specific agency so they can consider this in their work with a child and young person and which may trigger early identification and assessment via Early Help (Informal and Formal) – Consent Required - Contact

in context of role.

- Trigger a Universal Offer in line with standard practice with a priority to visit and engage children who may not be seen – those under three and not in provision / home elected education. (Informal and Formal) – Consent Required - Contact in context of role.

Targeted - Formal

- Recommend Specific Work via Blue Door provision / Targeted Family Support Services initiative (FaSST) - Consent Required
- Signpost to Targeted Family Support (FaSST) – Consent Required
- Signpost to Specific Agency – Consent Required

Specialist

- Undertake assessment under section 17 Child in Need – consent required
- Strategy discussion to be convened.

All agency staff will be guided by the “Helping Children and Families – Threshold Document”

#### **4. Membership**

- Humberside Police
- North Lincolnshire Council:
  - Education Services
  - Social Work Services
  - Targeted Family Support
  - Health
- Other Agencies/School has defined by the case specifics

The team are colocated as part of an integrated team based at Church Square House, Scunthorpe

Others agencies will attend as agreed.

#### **5. Lead Roles**

Contact/Referrals – Children’s Social Work Service - Practice Supervisor

Domestic Abuse Information– Medium / Low - Police Decision Maker

**Referrals to IMAP will be made via Social Work Services – Single Access Point on 01724 296500. Out of office hours for Child Concern 01724 296555.**

**Police referrals where there is a DA incident will be via normal police route (risk assessment and front line officers/decision makers) and directed into the IMAP via the designated police decision maker colocated in IMAP.**

Contact / Referral decisions on all safeguarding cases will be made within 24 hours.

Domestic abuse cases assessed by the police decision maker as medium and lower level not requiring contact / referral will be considered at a daily IMAP information sharing meeting to moderate and or agree route to Early Intervention and wider information sharing –

information sharing will be in context to the identification of any additional safeguarding concerns that may need consideration, the information will only be used in this context and not shared outside of the IMAP unless there is **(A)** consent and/or **(B)** a safeguarding concern that raises a contact/referral. A record of the discussion taking place and outcome will be recorded on Carefirst.

\*In all cases of DA all agencies will ensure their staff are equipped to handle the information and intervention in line with safe and best practice standards due to the additional risks that may be triggered by contact and intervention\*

## **6. Attendance by Others**

The IMAP will be attended by others or planned around alternative location when there is case specific requirement, for example strategy meeting at the Hospital.

## **7. Accountability and Reporting Arrangements**

The IMAP will be accountable to each members main organisation and via their policy and procedure, codes of conduct and information sharing guidance.

Senior Officers from Police / Health / Education and Social Work Services will be accountable to oversee the function, delivery and performance of IMAP.

## **8. Colocation**

The main agency staff will be collocated, the Senior Officers will meet Quarterly to oversee the work of IMAP, quality assure and performance manage.

## **9. Authority**

The group will retain responsibility for all aspects of internal control, supported by the each organisation, satisfying itself that appropriate processes are in place to provide the required assurance.

IMAP will operate within the context of routine policy and procedure, policy change, change to practice and resource issues will be raised with the Senior Officer group

Any dispute will be resolved at the lowest level, via the LSCB case escalation process or via the senior officer group.

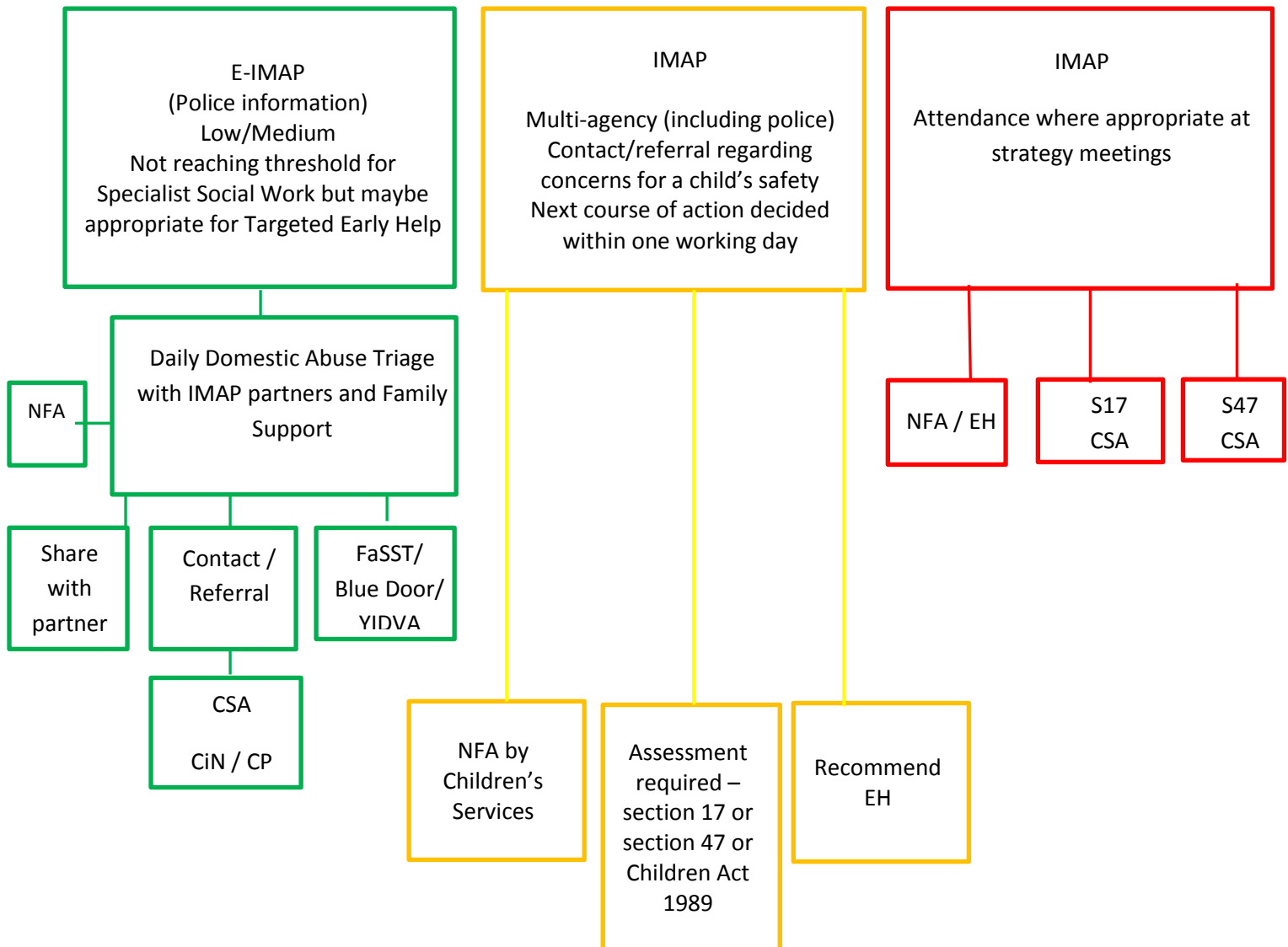
## **10. Other Matters**

The work of the IMAP will be independently scrutinised to ensure safeguarding arrangements are effective by the LSCB.

## **11. Review**

The IMAP will review this Terms of Reference on an annual basis as a minimum.

## Functions of IMAP



### Key:

CSA = Children's Services Assessment  
 NFA = No further action  
 EH = Early Help

